

Information for the boarding school

Address Internat
 Name of the student
 Gubitzstr. 17B
 10409 Berlin

Tel. +49 30 40 57 79 40
E-Mail internat@sbuas.berlin
Web www.ballettschule-berlin.de
 www.artistenschule-berlin.de



Dear Students and Parents

Welcome to our boarding school at the Berlin State Ballet and Artistic School!

All students are accommodated in a twin-bedded room.

Both legal guardians need to be there for the arrival, as important administrative work needs to be taken care of and contracts need to be signed. **Please plan approximately 1 week for this.**

1. Register your new **place of residence** at a Berlin registration office
2. Open a **German bank account**
3. Sign up with **Private health insurance**
We can consult with you to arrange a health insurance provider.
4. Insure your child with **accident and liability insurance**
We can consult with you to arrange an insurance agent.
5. **Meal contract** to be signed at the boarding school
6. **Boarding school contract** to be signed at the boarding school

The student may only move in once ALL of the above is completed.

In the event of illness or for accompaniment, we ask you to provide a German-speaking contact person.

Important documents to bring

- a visa from your home country that allows your child to attend school in Germany permanently
- notarial certified and translated birth certificate of your child or certified copy of the family records as original and as a copy
- notarial certified financial statement for the covering of expenses during the stay in Germany, (at least € 1,100.00 per month), additional flight costs
- notarial certified authorization of the legal guardian (in Germany there needs to be a person over the age of 18 that bears liability in case of an emergency)
- copy of the parents' passport
- student's passport, vaccination certificate, measles vaccination
- 4 biometric passport photos
- proof of residence in the home country, e.g. renting contract, certificate of registration
- tax and social security number of the parents

Personal belongings to bring

- pillow, blanket, 2x bed sheets
- clothes hangers
- 3 bath towels and 3 hand towels
- house slippers, flip flops, swimwear
- hygiene products, Lice care products, plasters
- thermometer, hot/cold pack, heat cushion, tea
- trash bags, toilet paper, washing powder
- at least 2 pairs of workout/sports clothes, hair accessories, sewing kit
- school supplies, 3 storage folders and 3 standing folders
- backpack, stuffed animal, books, pictures, magnets for the black board, alarm clock
- lockable cash box (2 lockable cupboards in the room)
- mobile phones and laptops are permitted
- movies and games (must match age rating)
- weekly pocket money approximately € 15-20 in smaller bills
- ! carpets and bathmats are not allowed!



Recommendations to encourage independence

- make bed, keep room tidy
- take a shower every day, brush your teeth, do a bun
- wash, fold and sort laundry
- do homework, pack school folders, learn independently
- switch off the light when leaving a room
- manage pocket money



Cost summary

Boarding school costs	€ 260.00 per month
Meals	ca. € 580.00 per month
Private health insurance	ca. € 190.00 per month
Accident and liability insurance	ca. € 25.00 per month
Living expenses	ca. € 45.00 per month
Total amount	ca. € 1,100.00 per month
Additional costs	administrational costs, training clothes, trips, personal belongings, expenses, school supplies, arrival and departure

In the **holiday regulation** you will find the dates for non-teaching weeks. Trips home will be agreed upon by parents and teachers together. Please inform us as soon as possible if you cannot return to the boarding school due to illness. Upon your return you are required to present a doctor's note to prove that you are well enough to be back at school.

If you have any further questions, please do not hesitate to contact us via the details listed above.

Kind regards
The boarding school team